

THE 42ND THEATRE COMPANY

Four Thieves' Vinegar

Stage Manager

Job Description and Person Specification

We are a small theatre company dedicated to finding and developing high quality new plays and ideas by writers who have never had their work produced before. Based in London and led by Artistic Director, Adam Bambrough, our aim is to become the leading theatre company for unproduced writers and emerging artists in the UK and beyond. For more information about us, please visit: www.the42ndtheatrecompany.com.

We are looking for an emerging Stage Manager with technical abilities to join our team and play a key role in the delivery of our debut production, Four Thieves' Vinegar (<http://www.the42ndtheatrecompany.com/productions/four-thieves-vinegar>), which will run at the Barons Court theatre in London from Wednesday 8th – Sunday 26th March 2017. Rehearsals will take place throughout February and early March 2017.

Roles and Responsibilities

The main roles and responsibilities of the role include, but are not limited, to:

Artistic

- Working closely with the director and writer to support their artistic vision for the play.

Stage Management

- Overseeing the smooth running of every rehearsal and performance.
- Maintaining 'the book' during rehearsals, including prompting actors, recording all changes to the script and noting all blocking, lighting and sound cues, etc.
- Managing the rehearsal space and ensuring that it is a well prepared, tidy, clean and safe environment at all times.
- Ensuring that all set, costumes and props are accounted for at the end of every rehearsal / performance and are maintained to the highest standard possible throughout.
- Supervising the 'get-in' and 'get-out' at the theatre.

Technical

- Working with a light and sound designer to create the lighting and sound for the production.

- Rigging and focussing a very basic lighting system, as well as programming cues into the control desk.
- Operating the theatre's light and sound system during every performance.

Other

- Promoting and supporting the aims and objectives of the theatre company in the wider theatre community.
- Undertaking other ad hoc tasks such as greeting special guests at rehearsals, etc.

The successful applicant will:

- have some stage management and technical experience, preferably with a relevant degree qualification.
- possess strong organisational abilities and a keen eye for detail.
- enjoy a passion for new writing.
- be calm under pressure, self-motivating with a personable nature and have a flexible attitude towards working hours.

How To Apply

Interested applicants should send a covering letter and curriculum vitae (including the contact details for at least one reference) to Josephine at admin@the42ndtheatrecompany.com.

Deadline

The deadline for applications is 10am on Wednesday 18th January with interviews to be held on Tuesday 24th January in Central London.

Payment

Payment for this engagement will be made at £7.20 per hour, which is the national living wage.